



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

*REVISED 02-06-2019

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 30, 2019

SUBJECT: JEFFERSON COUNTY Meetings – Week of February 4, 2019

Monday February 4, 2019	Parks Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday February 5, 2019	Aging and Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
Wednesday February 6, 2019	Building and Grounds Committee	8:30 a.m.	Human Services 1541 Annex Rd, Watertown Rm, Jefferson
Thursday February 7, 2019	Fair Park Committee	8:30 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
Friday February 8, 2019	*Drug Free Coalition (Agenda Added)	8:00 a.m.	UW Extension 864 Collins Rd, Rm 8 & 9, Jefferson
	*WI River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
Saturday February 9, 2019	No Scheduled County Meetings		
Sunday February 10, 2019	No Scheduled County Meetings		

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Monday, February 4, 2019

Time: 8:30 a.m.

Committee members: Tietz, Augie (Chair) Nass, Steve (Vice Chair)
Morse, Ed (Secretary)
Lund, Kirk

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for January 7, 2019
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Approval of the Holzhuetter Park Master Plan
9. Discussion and Possible Action on Underground Utility Easement(s) at the Jefferson County Dog Park
10. Discussion and Possible Action on Request to have Wedding Ceremony in the Red Covered Bridge on the Glacial River Trail (south of Fort Atkinson)
11. Discussion and Possible Action on potential design and development of Hwy 16 Wayside
12. Discussion and Possible Action on Ash Tree Removal from County Parks and other County owned property
13. Discussion on the Process of Selecting a Design Firm for the Garman Nature Preserve Signage Project
14. Presentation from Glacial Heritage Area (GHA) –Friends of GHA
15. Discussion on 2018/2019 Parks Department Budget
16. Tour of Holzhuetter Park – weather permitting
17. Adjourn

Next scheduled meetings: March 4, 2019
April 1, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, February 5, 2019

Time: 1:00 p.m.

Committee Members: Russell Kutz, Chair, Jeanne Tyler, Vice-Chair, Carolyn Niebler Secretary, Ellen Haines, Marcia Bare, Connie Stengel, Ellen Sawyers, and Mary Vohs

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 11/06/2018
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development
9. Discussion and possible action on Requests for Waiver of Transportation Co-payment
10. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
11. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
12. Discussion and possible action on Meal Cost donation for 2019
13. Discussion and possible action on ADRC Policies (handout)
14. Discussion and possible action on Adult Protective Services Policies (handout)
15. Discussion on items for the Next Agenda
16. Adjournment

Next scheduled meetings: March 5 , 2019
 April 2, 2019
 May 7, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

AGENDA

Human Services
1541 Annex Road, Watertown Room
Jefferson WI 53549

Wednesday, February 6, 2018
8:30 a.m.

Committee Members

Greg David, Roger Lindl, Laura Payne, Chair, Mary Roberts, Secretary

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the November 7, 2018 Building and Grounds Committee meeting minutes
8. Approval of the January 3, 2019 Joint Committee meeting minutes
9. Discussion on hiring a contractor to build Swine Barn & Wash Rack at Fair Park
10. Financial Reports (December)
 - a. Central Services
 - b. Management Information Systems (MIS)
11. Discuss future meeting schedule. Set next meeting date – March 6, 2019
12. Discuss potential agenda items for the Committee's next meeting
13. Tour of Human Services
14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, February 7, 2019

Time: 8:30 a.m.

Committee members:	Poulson, Blane (Chair)	Hartz, Peter
	Lindl, Roger (Vice Chair)	Nelan, Conor
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of joint meeting of Fair Park & Building & Grounds Committee minutes of January 3, 2019
6. Approval of Fair Park Committee minutes of January 3, 2019
7. Communication
8. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
9. Discussion and possible action for approval of Swine Barn and Wash Rack
10. Review of Community Feedback & Suggestions on Fair Operations
11. Discussion and possible action on Marketing Partnerships and Sponsorships
12. Discussion and possible action on Fair Park kitchen vending operations
13. Review of Financial Report
14. Review of Supervisor's Report
15. Review of Office Report
16. Discussion and possible action on future meeting schedule and agenda items
17. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:30 a.m. on the 1st Thursday of the month:
March 7, 2019
April 4, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

Jefferson County Drug Free Coalition Agenda

UW Extension
864 Collins Rd., Rooms 8 & 9
Jefferson, WI 53549

Date: Friday, February 8, 2019

Time: 8:00 a.m. - 9:00 a.m.

Leadership Team members:	Reiner, Emi (Acting Chair)	Sue Madecky
	Bellford, Heather (Acting Secretary)	Jenna Riggs
	Troy Barnett	Lisa Berndsen
	Katrina Wichlacz	Tammy Foerster
	Craig Holler	Diane Sweeney
	Jude Hartwick	Dean Kurtz

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Public comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Jefferson County Drug Free Coalition minutes for January 11th, 2018
7. Presentation on Evidence-based Prevention Programs: Adam Kindred, Youth Prevention Coordinator at Elevate, Inc.
8. Discussion and coalition report out
9. Set future meeting schedule, next meeting date and possible agenda items
10. Adjourn

Next scheduled meetings:	Friday, March 8, 2019 Regular Meeting
	Friday, April 12, 2019 Regular Meeting
	Friday, May 10, 2019 Regular Meeting
	Friday, June 14, 2019 Regular Meeting
	Friday, July 12, 2019 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org
MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, February 8th, 2019 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission Meeting Friday, February 8th, 2019 @ 10 AM

Jefferson County Hwy Dept., 1425 S. Wisconsin Drive, Jefferson, WI

Wisconsin River Rail Transit Commission

Meeting - Friday, February 8th, 2019 @ 10 AM
Jefferson County Hwy Dept., 1425 S. Wisconsin Drive., Jefferson, WI

- 10 minutes estimated | Action Items*
1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
 2. Roll Call. **Establishment of Quorum** – Matthew Honer
 3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
 4. Action Item. **Approval of Agenda** – Prepared by Honer
 5. Action Item. **Approval of draft January 2019 Meeting Minutes** – Prepared by Honer
 6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
 7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Update and Action Items*
8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Treasurer's Report.
 - Payment of Bills.

10 minutes estimated | Update

 9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development

10 minutes estimated | Update

 10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

10 minutes estimated | Update

 11. **WRRTC Communications and Administrator's Report** – Honer, Admin.

15 minutes estimated | Action

 12. **Discussion and Possible Action regarding Gritmacker Private Crossing on Fox Lake Subdivision.** – Honer, Admin.

15 minutes estimated | Action

 13. **Discussion and Action on City of Waukesha Utility Permit** – Honer, Admin.

15 minutes estimated | Action

 14. **WisDOT presentation on WRRTC Track Conditions** – Steven Sams, WisDOT.
 15. Action Item. **Adjournment**